

# ADDING A RESOURCE



GO TO [NATLESHIPWEEK.ORG](https://natleshipweek.org)

1. Navigate to "Join the Ecosystem" in the top right corner.
  - a. NOTE: If you are currently logged in to another community hub, please log out first.
2. Follow the steps under "Join Our Ecosystem" to register for an account in the National Entrepreneurship Week Online Hub powered by Startup Space and Economic Impact Catalyst.
  - a. If you already have an account, log in using your existing login.
3. From the Home Screen of the hub, be sure you are in the NatlEshipWeek Hub by looking for the logo in the top left hand corner.
  - a. NOTE: If you are already a partner of Startup Space and have moderatur access to a hub, be sure to switch to "View as Member" using the gear in the top right corner before choosing the NatlEshipWeek Hub from your hub list in the top left corner.
4. Click on My Community in the left hand menu.
5. Click on Resource Compass.
6. Click on Submit Resource and fill in the requested information.
  - a. NOTE: In order for community members nationwide to see and learn more about your resource, please select "Online Resource" under Location Type.
  - b. Be sure to select "NatlEshipWeek" as the name of the hub.
  - c. Choose either "Ecosystem Builder", "Educator", or "Entrepreneurs" for Interest, Expertise, and Industry. Please also choose any Communities of Interest that this event applies to.
7. You will have the opportunity to preview your resource listing and select submit.
8. Your resource will be reviewed by the NatlEshipWeek Team and, once approved, added to the national resource list.